

**Moore Township Board of Supervisors  
2491 Community Drive  
Bath, PA 18014  
November 10, 2025**

The Regular Monthly Meeting for the Moore Township Board of Supervisors (BOS) was called to order on Monday, November 10<sup>th</sup>, 2025, by Chairman Daniel Piorkowski at 6:00 PM. The meeting was conducted at the municipal building. Members present were Chairman Daniel Piorkowski, Vice Chairman David Shaffer, Supervisor Michael Tirrell, Township Manager Stephen Nowroski, Township Solicitor David Backenstoe.

Mr. Piorkowski stated the BOS held two executive meetings, Oct. 23<sup>rd</sup> and Nov. 6<sup>th</sup>, regarding hiring and land acquisition.

**WAIVERS & DEFERALS  
SUB-DIVISIONS AND LAND DEVELOPMENT**

**REGULAR BUSINESS  
MINUTES**

**Mr. Shaffer made a motion to approve one set of minutes from October 7<sup>th</sup>, 2025.**

**Mr. Tirrell seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

**FINANCIAL REPORT**

**Mr. Tirrell made a motion to approve the Financial Report**

**Mr. Shaffer seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

**PAYMENT OF THE BILLS**

GF-\$340,404.04, LF- \$36,471.20, OS-\$955.00, CD-\$4,099.42

**Mr. Shaffer made a motion to pay the bills**

**Mr. Tirrell seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

**APPROVE PAYROLL**

**Mr. Tirrell made a motion to approve the payroll**

**Mr. Shaffer seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

Mr. Stephen Nowroski gave a brief update on Eagle scout project by Jackson Pasini and the minnow boxes. Mr. Pasini learned that he would need to expand the scope of his project, and he will no longer be

able to complete the project by his 18<sup>th</sup> birthday. Due to this he will have to reassociate the project. Mr. Pasini still intends to complete the original scope of work.

#### **POLICE DEPARTMENT**

Chief Gary West read the October 2025 report.

#### **FIRE & AMBULANCE**

Mr. Jason Harhart read the October 2025 report.

#### **EMERGENCY MANAGEMENT**

Mr. David Tashner stated he has received his letter of appointment from the governor of PA. HE is also working on getting the Knox Box system operational, several businesses have requested information. He will be hosting a training Monday the 17<sup>th</sup> to cover potential scenarios regarding Sullivan. There is no current emergency response plan for the substations in the township. Mr. Tashner has been working with PP&L developing the protocol. As of now there will be a live line demonstration trailer coming to provide training on June 1<sup>st</sup>, 2026.

#### **PUBLIC WORKS DEPARTMENT**

Mr. Craig Hoffman stated that the 2025 road plan was completed last week, and over 6 miles of road was paved. 570 feet of storm pipe replacement was completed, including all roads that were paved. Mr. Hoffman is also requesting the BOS to hire Mr. Paul Hoffman as an operator/repair man for the public works dept. at \$28.40/hr.

**Mr. Tirrell made a motion to hire Paul Hoffman as an Operator/Repair man for PW at \$28.40/hr.**

**Mr. Shaffer seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

#### **FIRST REGIONAL COMPOST AUTHORITY (FRCA)**

Everything is up and running, they are taking the township's leaves. Mr. Hoffman added that the Township/FRCA does not accept ornamental grasses.

#### **NAZARETH COUNCIL OF GOVERNMENTS (COG)**

No meeting this past month.

#### **RECREATION COMMISSION**

Ms. Jodi Hartzel stated all the events are ending at the rec center, MTAA will then make sure their stuff is cleared and a cleaning will be done prior to Thanksgiving. Currently they are working on the MTAA Agreement as well as changing fees for field rentals to include the new lights.

#### **HISTORICAL COMMISSION**

Mr. Tirrell stated the floors are almost finished and sent photos to the other supervisors. Mr. Nowroski stated they're waiting to receive quotes to get the electricity installed.

#### **LAND & ENVIRONMENTAL PROTECTION BOARD (LEPB)**

Electronic recycling is looking to be April 11<sup>th</sup>, 2026, 9am-11am at the football field parking lot.

**Mr. Tirrell made a motion to move forward with the Electronic Recycling day as April 11<sup>th</sup>.**

**Mr. Piorkowski seconded the motion**

**Public comment**



None

**Motion carried with all Supervisors present voting aye**

Mr. Shaffer also explained the purchase of a 2025 Ford Maverick for the Open Space Coordinator position. This would be used for property inspections, meeting with landowners, etc. and paid for from EIT. The price would be \$29,894.00. The vehicle would remain at the township building, not be taken home by the employee.

**Mr. Tirrell made a motion to approve the purchase of the 2025 Ford Maverick at \$29,894.00 for the Open Space Coordinator.**

**Mr. Piorkowski seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

#### **COMMUNITY DAYS COMMITTEE**

Mrs. Lois Kerbacher stated there will be a toy bingo on December 7<sup>th</sup> which is the last and final bingo. Tickets are \$25 in advance and \$30 at the door. Doors open at 11:30, bingo starts at 1, at KRVFC.

#### **ZONING AND BUILDING OFFICER**

Mr. Harhart submitted his October report with nothing further and stated he needed to leave to attend another meeting.

#### **TOWNSHIP ENGINEER**

Mr. Nowroski spoke on behalf of Kevin Horvath from KCE. Mr. Horvath recommended the payment to Charlie Nansteel Tree and Excavation for Basin BC001 & BC005, less retainage for final restoration in the amount of \$36,120.00

**Mr. Shaffer made a motion to approve payment of Charlie Nansteel in the amount of \$36,120.00.**

**Mr. Tirrell seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

The MS4 inspection brought to attention that the Township ordinances are insufficient regarding animal excrement disposal. Requesting amendment to Ordinance of Animals, Chapter 75, to address this deficiency.

**Mr. Shaffer made a motion to move forward with the amendment to Chapter 75 Animals.**

**Mr. Tirrell seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

#### **TOWNSHIP SOLICITOR**

Attorney Backenstoe would like to see the township dedicate an employee who oversees the plans. Instead of papers being directed to multiple people and sent to multiple locations, this would avoid the confusion about what is needed and what has been completed. A checklist for each plan would be available to follow on requirements. Mr. Piorkowski stated the BOS would take this under advisement and Mr. Nowroski will also discuss it with Mr. Backenstoe.

**TOWNSHIP MANAGER**

Mr. Stephen Nowroski received 5 bids for the RFP that was advertised for the printer/copier machines/services. Toshiba came in at \$227.42/month for 60 months. Pay per page, and the township will own the machines for \$1 when the lease is up. It will save the township between \$150-200/month with this lease, compared to current monthly fees.

**Mr. Shaffer made a motion to move forward with Toshiba at \$227.42/month for 60 months.**

**Mr. Tirrell seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

The 2026 Budget - provided the BOS approve the Capital Reserve Fund is anticipated to have a year end fund balance of \$1.2 million with a transfer of \$1.5 million to the Capital Reserve Fund. A projected 2.5% EIT increase. LSA grants have not been announced so they are not reflected in the budget. No Property Tax increase and includes the elimination of the Per Capita Tax. Health insurance increased by 13.9% for individuals and 14.8% for families. Dental 5% across. Worker's comp for the township and EMS increased 7.3%, general insurance increased 34%, vehicle being nearly 60%.

The Capital Fund will is planned to be used for a building roof, in house paving, MS4 basins, and traffic signal upgrades. Legislative budget includes code upgrades, NAZ Cog and TCC Fees. Engineering includes continuing options for building renovations. Tax Collector includes computer upgrade. PD includes 5.5% salary increase, a 9.7% pension increase, and radio upgrades. Zoning includes building an online interactive map for the township website. FRCA fees increase 9.5% in 2026. PW includes 6% raises, 7 miles of road paving. Historical includes \$60K to finish up the schoolhouse project. The State Fund budget has a projected allocation of \$468,620 which is a 3% reduction from last year, and includes a \$163,050 carryover. Open Space budget includes fish and pond treatments for Schiavone. Recreation budget includes camera and lighting upgrades.

**Mr. Tirrell made a motion to advertise the projected 2026 Budget.**

**Mr. Shaffer seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

**Mr. Shaffer made a motion to add to the agenda 267 Article 1- Per Capita Tax Ordinance**

**Mr. Tirrell seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

**Mr. Shaffer made a motion to move forward with the ordinance to repeal 267 Article 1- Per Capita Tax**

**Mr. Tirrell seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

**RESOLUTIONS & ORDINANCES****2025-20 LSA Police vehicle**

Seeking to apply for an LSA Grant in the amount of \$66,000 for a police vehicle.



**Mr. Tirrell made a motion to approve Resolution 2025-20 LSA in the amount of \$66K for a police vehicle.**

**Mr. Shaffer seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

**Resolution 2025-21 LSA Excavator**

Seeking to apply for an LSA Grant in the amount of \$138,980 for an excavator.

**Mr. Shaffer made a motion to approve Resolution 2025-21 LSA for Excavator at \$138,980.**

**Mr. Tirrell seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

**Resolution 2025-22 LSA Tandem Axle Truck**

Seeking to apply for an LSA Grant in the amount of \$282,831 for a tandem axle truck.

**Mr. Tirrell made a motion to approve Resolution 2025-22 LSA for Tandem Truck at \$282,831.**

**Mr. Shaffer seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

**Resolution 2025-23 LSA Electronic Digital Sign**

Seeking to apply for an LSA Grant in the amount of \$42,490 for a free-standing digital sign.

**Mr. Shaffer made a motion to approve Resolution 2025-23 LSA for Excavator at \$42,490.**

**Mr. Tirrell seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

**Resolution 2025-24 Return to Work Policy**

Seeking to adopt the Return-to-Work Policy for all employees, uniform and non-uniform.

**Mr. Tirrell made a motion to adopt Resolution 2025-24 for the Return-to-Work Policy**

**Mr. Shaffer seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

**Resolution 2025-25 AIPP Manual**

Seeking to adopt the Accident and Illness Prevention Program that was presented last month.

**Mr. Shaffer made a motion to adopt Resolution 2025-25 AIPP Manual**

**Mr. Tirrell seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

**Resolution 2025-26 Parks to Preserves**

Seeking to adopt Schiavone and Appalachian Trail parks as now Preserves.

**Mr. Tirrell made a motion to adopt Resolution 2025-26 renaming Schiavone Preserve and Appalachian Trail Preserve.**

**Mr. Shaffer seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

**Ordinance 2025-03 Open Space Coordinator Position**

**Mr. Shaffer made a motion to adopt Ordinance 2025-03 Open Space Coordinator Position**

**Mr. Tirrell seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

**Ordinance 2025-04 Amendment to 95 subsection 1- Burn Bans**

**Mr. Tirrell made a motion to adopt Ordinance 2025-03 Amendment to 95 subsection 1-Burn Ban**

**Mr. Shaffer seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

**Ordinance 2025-05 Capital Reserve Fund**

**Mr. Shaffer made a motion to adopt Ordinance 2025-05 for the creation of Capital Reserve Fund.**

**Mr. Tirrell seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

**Mr. Tirrell made a motion to add Advertise Open Space Coordinator to agenda**

**Mr. Shaffer seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

**Mr. Shaffer made a motion to advertise the Open Space Coordinator job description**

**Mr. Tirrell seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

**OLD BUSINESS**

**NEW BUSINESS**

**CORRESPONDENCE/MEMOS**

**OPEN TO THE FLOOR**

Brian Jones, 472 N. Cigar Road, was present to discuss his letter from last month on his request to have N. cigar paved. The dust and the ruts are horrible. Mr. Piorkowski stated up north they use an oil that



makes the road look like it's been paved but keeps the dust down, they can look and see if this would be a possibility to use here in the township. Mr. Jones agreed to this as a starting point.

Mr. Tirrell stated the Moore Township Lions Christmas Tree Lighting will be held December 6<sup>th</sup> at 6:30PM, he also gave a congratulations to the Moore RedHawks on winning their Championship.

**ADJOURNMENT**

**Mr. Shaffer made a motion to adjourn the meeting at 7:06 PM**

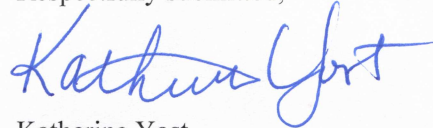
**Mr. Tirrell seconded the motion**

**Public comment**

None

**Motion carried with all Supervisors present voting aye**

Respectfully submitted,



Katherine Yost  
Township Secretary

**Not intended to be word for word, but a synopsis of the meeting.**